

Are poor basic skills holding your business back?

Achieving your business goals requires staff that:

- Are willing and able to learn new skills
- Have confidence and can cope with change
- Are highly skilled and productive
- Read, write and communicate effectively
- Have good numeracy skills



Recognise any of the following in your business?

- Inaccurate recording of information
- Lost profit due to incorrect pricing of goods
- Reluctance to complete paperwork or standard forms
- Inability to read timetables or work schedules
- Resistance to take on new tasks or methods

Then your business may need help

It's not just your business

A Business NZ survey showed that 35% of businesses had staff who struggled to complete forms, understand safety warnings or accurately measure volumes.



There is help available

Literacy Training Limited has specialised in workplace literacy and numeracy training for over 19 years. We can help ensure your workforce is skilled for the future, and your business may be eligible for government funding - so call us today to discuss your workplace literacy and numeracy needs.

Targeted training to enhance skills



06 354 7714

www.literacytraining.co.nz info@literacytraining.co.nz

What our clients say:

Business:

"The programme definitely met my expectations - LTL have been great in adapting the programme to our needs — which change continually!"

Workplace Clients:

"Personally, it is really good for me. I finished school at 13, but this is different. People are gaining; they are learning that they want more than a yes or no answer. Communication is improving all through the yard."

"There is a definite plus in getting to work with other areas (divisions). I've got nothing negative to say about the programme. The tutors are really good."

Private Clients:

"I would highly recommend your agency, if it wasn't for your help I would not have passed my course."

"Your staff were very helpful and warm. They were welcoming and bent over backwards to fit me in when work kept changing my hours. I would come back any time for more help and resources from you. LTL was very professional and supportive. You didn't make me feel stupid."

The benefits of training with Literacy Training Limited

At Literacy Training Limited, we work with you to provide relevant training solutions designed to result in:

- achieving your organisational goals
- a more profitable bottom line
- more satisfied customers
- better quality products and services
- improved health and safety compliance
- increased productivity through greater efficiency and time savings
- Lower staff turnover and absenteeism
- Increased engagement of staff in the workplace
- More flexible and adaptable employees

Confidentiality Assured

All participating staff receive confidential feedback and an Individual Learning Plan designed specifically for them.

Any time, any place

Training takes place at a time and location convenient to you.

Long term benefits

We can assist in embedding literacy, and numeracy skills into your existing training programmes and documentation.

If poor literacy and numeracy skills are holding back your business - contact us today.



**06 354 7714 www.literacytraining.co.nz
info@literacytraining.co.nz**